



Upstairs facing the entrance hall. There are windows all along the east and west walls.



Upstairs facing the dance floor. There are a few colored lights above the dance floor and emergency exits in the south corners of the room.



The downstairs kitchen includes a refrigerator, stove/oven, and sink, and has a serving window with counter space.



Downstairs facing the kitchen serving window. There are small windows along the east wall.

Approximate Dimensions + Counts

Main Upstairs Room	37'8" x 60'
Dance Floor	16' x 20'
Main Downstairs Room	25' x 55'
Round Tables (5'), seats approx. 8	20
Rectangular Tables (6'), seats approx. 6	35
Rectangular Tables (5')	5
Stacking Chairs	75
Folding Chairs	150
Parking Spaces (approximately)	70
Upstairs Ceiling Height, to Peak	14'6"
Upstairs Ceiling Height, at Wall	9'10"
Upstairs Ceiling Height, to A/C Duct	12'
Building Overall	40' x 80'

The community center is available for rental Fridays, Saturdays, and Sundays for your wedding reception, meeting, graduation open house, family reunion, or other special occasion!

It has a bi-level floor plan including a carpeted upper level with a dance floor and tile floor with a small kitchen downstairs. Both levels are accessible to those with disabilities. It is an air-conditioned, nonsmoking facility and can accommodate groups of up to 170 people.

During the daytime you will enjoy lots of streaming light on the upper floor and the globe lights are quite beautiful at night. The facility dresses up nicely.

Rental Rates Effective July 1, 2003

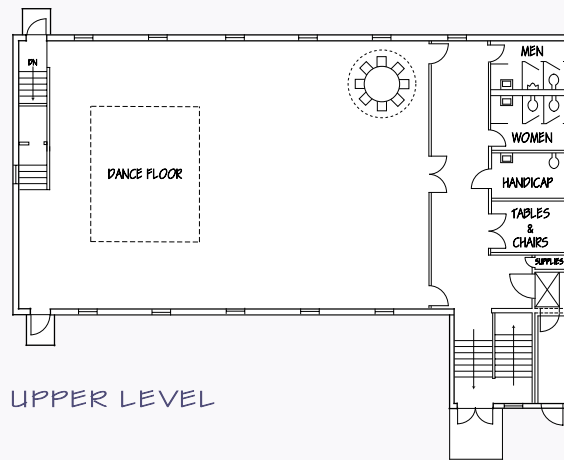
Group (For information on group types please call us or visit our Web site.)	Day	Session (Times include set-up and take-down. Please stop your event one hour prior to the ending time to allow for cleanup.)	Resident (of Delta Township)	Non-Resident	Rental Deposit (This is to hold your date and will go toward the rental fee.)
All groups	Saturday/ Twp Holidays	8 a.m.-1 a.m.	\$350	\$450	\$200
Private or profit-making	Sunday	2 p.m.-12 a.m.	\$175	\$225	\$50
Private or profit-making	Friday	8 a.m.-4 p.m.	\$100	\$150	\$50
Private or profit-making	Friday	5 p.m.-1 a.m.	\$175	\$225	\$50
Registered Non-profit	Sunday	2 p.m.-12 a.m.	\$50	\$75	\$25
Registered Non-profit	Friday	8 a.m.-4 p.m. or 5 p.m.-1 a.m.	\$50	\$75	\$25

All groups require a \$250 refundable damage deposit and proof of homeowner's or renter's insurance.

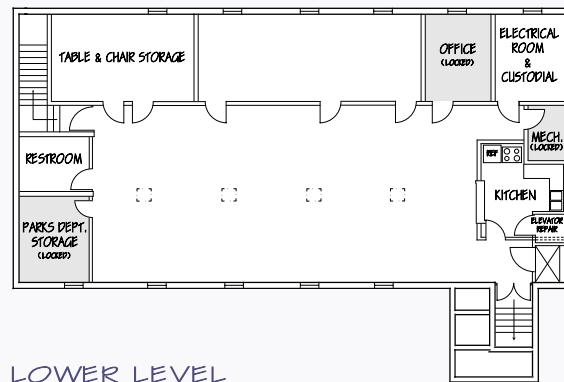
Please contact us for current rates.

Please note we do not hold dates over the phone. In order to hold your date, you must come into the Parks and Recreation office, complete the rental application, and put down the required deposit. Reservations are taken up to two years in advance.

- Tables and chairs are stored on both levels and both round and rectangular tables are available. Each round table fits up to eight individuals comfortably. A diameter of approximately 10' is needed for each round table to allow enough space to stand up. Rectangular tables fit up to six individuals and also need a 30" rising area. Ask for a table planning sheet if desired which may be of assistance in determining your layout.
- The building is handicap-accessible.
- The upper level has separate men's and women's restrooms in addition to a large handicap restroom which includes a baby-changing station. There is also a unisex restroom on the lower level.
- The building is air-conditioned, set to 70 degrees. The thermostat is located in the main room on the upper level just inside the door and may be adjusted if needed. The lower level thermostat is located on the west wall of the main room.
- Please bring your own table linens, coffee maker, etc., and a cellular phone if you think you may need one as there is no public phone.
- On the upper level next to the elevator you will find a supply closet with toiletries, garbage bags, a vacuum, etc. There is a dumpster behind the building; please tie your bags and deposit them there at the end of your event.
- There are approximately 70 parking spaces. Overflow parking is available to the north of the parking lot, weather permitting. It is accessible from the northeast section of the lot where there is no curb.
- Your key will open the custodial room on the lower level in the unlikely event of a blown fuse.



UPPER LEVEL



LOWER LEVEL

N →



This brochure has information helpful to both those who may be interested in renting the facility and those that have already reserved it. Your contract will include a list of rules. If you have any questions feel free to contact us at 323-8555 or visit our Web site at www.deltami.gov/parks. In case of any differences in price, rules, etc., the information on the contract you sign will take priority.

DELTA TOWNSHIP COMMUNITY CENTER

7550 West Willow Highway
on the corner of
Willow Highway and Canal
Road in Delta Township

Operated by Delta Township
Parks and Recreation

